



# FLAXMERE COLLEGE

## APPLICATION FOR ENROLMENT

***School Motto: Student Success is the only option***

2018 Prime Minister's  
Education Excellence Awards

**Winner**



### **Winner: Flaxmere College**

- ✓ Prime Minister's Supreme Award – Takiri ko te ata Award
- ✓ Prime Minister's Education Excellence Award for Teaching and Learning – Atatū Award

### **Finalist: Flaxmere College**

- ✓ Prime Minister's Education Excellence Award for Leading – Atakura Award
- ✓ Prime Minister's Education Excellence Award for Engaging – Atahāpara Award





# FLAXMERE COLLEGE

## APPLICATION FOR ENROLMENT

**Year 7, 8, 9, 10, 11, 12, 13**  
(please circle)

### STUDENT INFORMATION:

FIRST NAME:		MIDDLE NAME(S):	SURNAME:	
PREFERRED FIRST NAME:		DATE OF BIRTH:	CURRENT SCHOOL:	
GENDER: <i>(Please Select)</i>				
<input type="checkbox"/> FEMALE	<input type="checkbox"/> MALE	<input type="checkbox"/> GENDER DIVERSE	<input type="checkbox"/> TRANSGENDER (MALE TO FEMALE)	<input type="checkbox"/> TRANSGENDER (FEMALE TO MALE)
ADDRESS:				

*Note: Policy requires that we obtain a copy of an official document that states the student's age and entitlement to enrol, such as a full NZ Birth Certificate, Passport, Residency Permit etc*

### ETHNIC BACKGROUND: *(You may tick more than one)*

NZ European	<input type="checkbox"/>	NZ Māori	<input type="checkbox"/>	Please state iwi:	
Pacifica	<input type="checkbox"/>	Please state:			
Asian	<input type="checkbox"/>	Please state:		Other: (please state)	
If you were born <u>outside of New Zealand</u> please indicate when you first attended school in New Zealand: _____					
Date of Arrival to New Zealand: _____					

### FAMILY INFORMATION

PARENT/GUARDIAN 1		PARENT/GUARDIAN 2	
Surname:		Surname:	
First Name:		First Name:	
Address:		Address:	

Relationship to Student:	Relationship to Student:
Home Phone:	Home Phone:
Work Phone	Work Phone
Cell Phone Number:  <i>This number will be used to advise you, by text, if your child is absent</i>	Cell Phone Number:
Email:	Email:
Occupation:	Occupation:
Workplace:	Workplace:

## EMERGENCY CONTACT INFORMATION

Emergency Contact Name:  <i>(Not Parent/Guardian 1 or 2. The school must be able to contact someone by phone in the case of an emergency)</i>	
Emergency Contact Phone Number:	Relationship to Student:

## MEDICAL INFORMATION

Doctors Name:	Clinic:	
Please list any health problems:		
Please list any medications:		
I give permission for the school to issue my child with Panadol if necessary <i>(please circle one)</i>	YES	NO
I give permission for the school to seek appropriate medical attention for my child in the case of any emergency <i>(please circle one)</i>	YES	NO

## ADDITIONAL INFORMATION

<b>Names of brother(s)/sister(s) currently at Flaxmere College:</b>			
<b>Name</b>	<b>Year Level</b>	<b>House</b>	
		<b>YES</b>	<b>NO</b>
<b>Have any siblings previously attended Flaxmere College</b>			
<b>Father is an ex-pupil of Flaxmere College</b>			
<b>Mother is an ex-pupil of Flaxmere College</b>			
<b>We have internet access at home</b>			
<b>Did your child have an IEP (Individual Education Plan) at his/her previous school</b>			
<b>Please list any support your child has received from outside agencies:</b> (eg Oranga Tamariki (CYFS)/Taiwhenua/DOVE/ Youth Directions/CAFs/Ministry Learning Support (GSE), RTLB):			
<b>Did your child have extra support in maths, language, reading, English as a second language at his/her previous school?</b> <b>Please specify:</b>			
<b>What is the main language spoken at home?</b>			
<b>Has your child ever been stood-down or suspended from school? If yes, please give details:</b>		<b>YES</b>	<b>NO</b>
<b>Special Interests (Sports, Culture, Musical Instruments):</b>			

# PARENTAL AND STUDENT AGREEMENT

PLEASE CIRCLE

1	<p><i>I give consent for him/her to take part in the activities that the school will organize throughout his/her enrolment at Flaxmere College. These may include, but are not limited to:</i></p> <p><i>- Sports trips    - Marae            - Aquarium            - Library - Movies - Class trips</i></p> <p><b><i>I acknowledge that risk of injuries is inherent in physical activities. While I am aware that staff will take all due care I recognize that accidents may occur.</i></b></p> <p><i>The staff and supervisors have my authority to take whatever action they think necessary to ensure the safety, wellbeing and successful conduct of the participants as a group or individually in any of the school activities.</i></p> <p><i>If my child becomes ill or is accidentally injured, Flaxmere College may obtain on my behalf whatever medical treatment my child requires at my expense.</i></p> <p><i>I will ensure that the College office is always fully aware and has up to date medical details relating to my child, as well as up to date contact details in case of an emergency.</i></p> <p><i>I acknowledge that Flaxmere College accept no liability for any personal injury or property loss suffered by my child during these events.</i></p>	<p>YES      NO</p>	
2	<p><i>I/we agree that the information contained in this form may be used by Flaxmere College for educational and administrative purposes and for any other purpose of advantage to this student. I authorise Flaxmere College to ask my child's previous school for any relevant school records.</i></p>	<p>YES      NO</p>	
3	<p><i>I/we will pay any expenses or fees incurred by our son/daughter.</i></p>	<p>YES      NO</p>	
4	<p><i>I/we will ensure our son/daughter follows school rules, ICT responsible use agreement, uniform codes and standards.</i></p>	<p>YES      NO</p>	
5	<p><i>I/we allow photographs of our son/daughter to be used for school and promotional use.</i></p>	<p>YES      NO</p>	
6	<p><i>I/we will do all that we can to encourage and support our son/daughter in taking part fully in the life of the school.</i></p>	<p>YES      NO</p>	
SIGNED:		GUARDIANS NAME:	DATE

1	<p><i>I undertake to attend school every day, to be co-operative, to obey the school rules and ICT responsible use agreement, and to be courteous and considerate to others.</i></p>	<p>YES      NO</p>	
SIGNED:		STUDENTS NAME:	DATE

**IMPORTANT: PLEASE ENCLOSE A COPY OF YOUR SON'S/DAUGHTER'S BIRTH CERTIFICATE WITH THIS APPLICATION**

# FLAXMERE COLLEGE RESPONSIBLE USE AGREEMENT: STUDENTS

When using information & communications technologies (ICT) at Flaxmere College I will always be a good digital citizen. This means that I;

- Will be a confident and capable user of ICT.
- I know what I do and do not understand about the technologies that I use. I will get help where I need it.
- Will use ICT for learning as well as other activities.
- I understand that technology can help me to learn. I also know it can also be used to talk to people, to buy and sell things and to have my opinion heard. I know when and where it is OK to do each one.
- Will think carefully about whether the information I see online is true.
- I know that it is easy to put information online. This means that what I see is not always right. I will always check to make sure information is real before I use it.
- Will be able to speak the language of digital technologies.
- When people talk online the things they say can be quite different from a conversation they might have if they were sitting next to each other. I know that I must try to understand what people are saying before I react to them. If I am not sure, I can ask them or someone else to explain.
- Understand that I may experience problems when I use technology but that I will learn to deal with them.
- I understand that there will be times when technology may not work as I expected it to, or that people may be mean or unkind to me online. When these things happen, I know that there are ways I can deal with it. I also know there are people I can go to, to get help if I don't know what to do next.
- Will always use ICT to communicate with others in positive, meaningful ways.
- I will always talk politely and with respect to people online. I know that it is possible to bully or hurt people with what I say and do on the internet. I will think about the effect that my actions have on other people.
- Will be honest and fair in all of my actions using ICT.
- I will never do anything online that I know will hurt anyone. I will make sure what I do is not against the law. I will make sure that my actions don't break the rules of the websites that I use. When I am not sure about what I am doing I will ask for help.
- Will always respect people's privacy and freedom of speech online.
- I understand that some information is private. I will be careful when using full names, birthdays, addresses and photos of other people and of my own. I also know that I will not always agree with what people say online but that does not mean that I can stop them or use it as an excuse to be unkind to them.
- Will help other to become a better digital citizen.
- Being a good digital citizen is something that we all have to work at. If I know that my friends are having problems online, I will try to help them. If I see that someone is being unfairly treated online then I will speak up rather than just watch it happen.

## Student Declaration

I understand that these guidelines for responsible use are to be followed when using any technology whilst at school or whilst on any school activity. I am aware that this may include the use of a device that the school does not own.

I understand that if I breach this responsible use agreement, the issue will be dealt through the Positive Behaviour for Learning process.

Student Name: \_\_\_\_\_ Signature: \_\_\_\_\_

### **OFFICE USE ONLY**

Accepted:

Date: \_\_\_\_\_

Cypher: \_\_\_\_\_

Birth Certificate Sighted:

Passport Sighted:

*Address and phone number details are collected at the time of enrolment and during the student's time at school so that the school can contact the parent or student as necessary. These contact details may also be passed on to the Ministry of Education and the Ministry of Social Development (MSD). This is so young people who may have difficulty finding future employment, training or further education can be identified and offered support by organisations contracted by MSD to help re-engage young people in education or training when they leave school.*



### School Proverb:

***“Tungia te ururua kia tupu, whakaritorito te tupu o te harakeke.***

***Relinquish whatever hinders progress, to ensure success.”***



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[www.flaxmerecollege.co.nz](http://www.flaxmerecollege.co.nz)